



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Barbara Skelton, Treasurer
Friends of Max Baucus 2002
P.O. Box 586
Helena, MT 59624

SEP 10 2002

Identification Number: C00328211

Reference: April Quarterly Report (1/1/02-3/31/02)

Dear Ms. Skelton:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Examples of election day and voter registration activity include "exit polling", "door-to-door get out the vote", "get out the vote phone calls" and "driving voters to the polls". Unacceptable descriptions, which require additional clarification, include but are not limited to "advance", "consulting", "commission", "contract labor", "retainer", "election day expense", "expenses", "invoice", "support", "expense reimbursement", "miscellaneous", "professional services", "get-out-the-vote" and "voter registration". (11 CFR §104.3(b)(4)) Please amend Schedule B of your report to correct the descriptions which do not meet the requirements of the Regulations

-Schedule A for line 12 of your report discloses transfers from authorized joint fundraising committees. For each transfer, your committee must itemize its share of gross receipts as contributions from the original donors on a memo Schedule A containing the required information. Please clarify which joint fundraising committee each itemized contribution is applicable

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